



**Second P.B.B.Sc. Nursing Examination, Summer (Phase - II) 2019  
INTRODUCTION TO NURSING SERVICE ADMINISTRATION**

Total Duration : 3 Hours

Total Marks : 75

- Instructions :**
- 1) Use **blue/black** ball point pen only.
  - 2) **Do not** write anything on the **blank portion of the question paper**. If written anything, such type of act will be considered as an attempt to resort to unfair means.
  - 3) **All questions are compulsory.**
  - 4) The number to the **right** indicates **full marks**.
  - 5) Draw diagrams **wherever** necessary.
  - 6) Distribution of syllabus in Question Paper is only meant to cover entire syllabus within the stipulated frame. The Question paper pattern is a mere guideline. Questions can be asked from any paper's syllabus into any question paper. Students cannot claim that the Question is out of syllabus. As it is only for the placement sake, the distribution has been done.
  - 7) Use a common answer book for all sections.

**SECTION - A (40 Marks)**

1. Short answer question (**any five** out of six) : **[5 × 5 = 25]**
  - a) Techniques of inventory control methods.
  - b) Performance appraisal.
  - c) Factors affecting quality of nursing care.
  - d) Nursing audit.
  - e) Span of control.
  - f) Job description of staff nurse in acute surgical ward.
  
2. Long answer question (**any one** out of two): **[1 × 15 = 15]**
  - a) Define administration, and discuss fourteen principles of Fayol with examples.
  - b) Discuss ethical and legal aspects of hospital administration and responsibility of hospital administrator to promote optimal staff development.

**SECTION - B (35 Marks)**

3. Short answer question (**any four** out of five) : [4 × 5 = 20]
- a) Types of budgeting.
  - b) Purpose of supervision in Nursing.
  - c) Collective bargaining.
  - d) Counselling and guidance.
  - e) Progressive patient care.
4. Long answer questions (**any one** out of two) : [1 × 15 = 15]
- a) Discuss types of communication and describe four techniques of supervision followed by the nurse supervisor with suitable examples.
  - b) What hospital hazards you will anticipate in superspeciality hospital. How would you ensure patients and other staff's safety in ICU and psychiatric unit of the hospital.

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