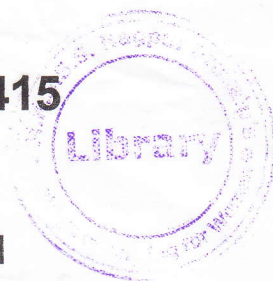


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Second P.B.B.Sc. Nursing Examination, Summer - 2021
INTRODUCTION TO NURSING SERVICE ADMINISTRATION

Total Duration : Section A+B = 3 Hours

Total Marks : 75

SECTION - A & SECTION - B

- Instructions :**
- 1) Use **blue/black** ball point pen only.
 - 2) **Do not** write anything on the **blank portion of the question paper**. If written anything, such type of act will be considered as an attempt to resort to unfair means.
 - 3) **All questions are compulsory.**
 - 4) The number to the **right** indicates **full** marks.
 - 5) Draw diagrams **wherever** necessary.
 - 6) Distribution of syllabus in Question Paper is only meant to cover entire syllabus within the stipulated frame. The Question paper pattern is a mere guideline. Questions can be asked from any paper's syllabus into any question paper. Students cannot claim that the Question is out of syllabus. As it is only for the placement sake, the distribution has been done.
 - 7) **Use** a common answerbook for **all** sections.

SECTION - A (40 Marks)

1. Short answer question (**any five** out of six) [5×5=25]
 - a) Factors affecting the quality of nursing care.
 - b) Significance of Leave planning.
 - c) Maintenance of the Physical environment in hospital.
 - d) Assignment of duties and time plan of nursing personnel.
 - e) Principles of budgeting.
 - f) Conflicts and its solutions.

2. Long answer question (**any one** out of two): [1×15=15]
 - a) Define supervision. Discuss principles and techniques of supervision and role of nursing supervisor.
 - b) Discuss concept, need and role of nursing personnel in material management.

SECTION -B (35 Marks)

3. Short answer question (**any four** out of five): [4×5=20]
- a) Job description of nursing tutor.
 - b) Meaning and need for Financial Audits.
 - c) Types and importance of maintaining records and reports.
 - d) Explain transformational leadership.
 - e) Meaning and need for Staffing modules.
4. Long answer question (**any one** out of two): [1 × 15 = 15]
- a) Discuss organizational behaviour-Group dynamics, Hospital Information system & Public relations in Hospital.
 - b) Discuss Administration and Organization of Hospital-Functions & roles of the hospital & ethical and legal aspects of hospital administration.

